

CITIZENS ADVISORY COMMITTEE (CAC)  
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)  
MARCH 15, 2016

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:07PM. The following Committee Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – <b>vacant</b>		
D1 – Don Pearson	P	
D2 – <b>vacant</b>		
D3 – Everardo Sanchez	P	
D4 – <b>vacant</b>		
D5 – Aziz Afravi		A
D6 – Oscar Lozoya		A
D7 – Noemi Rojas, Vice-Chair	P	
D8 – Leah M. Wood, Chair	P	
ALT – Rebecca Hernandez	P	
ALT – Mark C. Steele	P	
ALT – <b>vacant</b>		
2. **Public comment.** None.
3. **Approval of minutes of last meeting.** Chair motioned for approval of the minutes for meeting on February 16, 2016. Eddie Sanchez moved to approve the minutes as presented. Seconded by Mark Steele. All in favor; none opposed; motion passes unanimously.
4. **Update on Member Roster.** Maria Aceves provided an updated roster. Mentioned that Don Pearson was reappointed to District 1 and that 4 vacancies still exist. No action taken.
5. **Update on Streetcar Project.** Ismael Segovia provided a presentation highlighting the latest developments on the Streetcar project. Mentioned that rail work begins in April, that car refurbishing process has started and cars are expected to be operational in 2018. Mentioned that public outreach meetings, open house and online traffic advisories are already taking place. Mentioned that Streetcar will have its own dedicated lane so it will not disturb traffic and will not interfere with Chihuahua's baseball schedule. No action taken.
6. **Update on I-10 Mitigation Service Plan.** Claudia Garcia provided a presentation explaining how Sun Metro is making adjustments to Westside routes to alleviate traffic due to the ongoing I-10 construction. Mentioned that beginning in May 4 new routes will be implemented, 3 neighborhood circulators and 1 express using Transmountain Road during peak hours only Monday through Friday, all of which will feed into Mesa BRIO. General discussion about headways in surrounding areas and connector routes. Julio Perez explained that demand service cannot be mitigated so Dispatch will work to find best routes to accommodate transporting LIFT clients. No action taken.
7. **Discussion and update on monthly Paratransit Advisory Committee [PAC] meeting.** Julio Perez mentioned there was no meeting in March. No action taken.
8. **Monthly Report on LIFT Services for period ending October 31, 2015.** Rafael Fernandez provided monthly statistics report. Mentioned that a high number of complaints were called in because there's been a huge turnover of drivers at Sun City Cab. Explained that Dispatch is working to rectify passenger issues. No action taken.
  - A. **Maps for UTEP.** Explained that maps are up to date and being handed out to all drivers.

**B. A/C units on LIFT vehicles.** Explained that PMs on a/c units started in January, 23 units were completed in February and 17 completed in March; reported that all units are serviced and in working conditions. No action taken.

**9. Director's Report for period ending October 2015.**

**A. Monthly Customer Service Report for Fixed Route.** Lloyd Williams had no update on monthly customer service report. Mentioned that Customer Service Manager George Myers was out on vacation. No action taken.

**B. Monthly Ridership and Operations Report for Fixed Route.** Raul Escobedo provided monthly revenue statistics. Mentioned that Sun Metro is analyzing fare structure and different types of passes that may be beneficial to increase ridership. No action taken.

**10. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** The Committee requested that the following items be added to the next meeting's agenda:

- A.** Update on Sun Metro's Safety Campaign for drivers
- B.** Standing monthly update on Streetcar
- C.** Update on Border West project
- D.** Update on Alameda BRIO

Chair asked for motion to adjourn the meeting at 3:11PM. Noemi Rojas so moved. Seconded by Rebecca Hernandez. All in favor; none opposed; motion passes unanimously.

Approved by:

/s/ Jay Barasiak

Department Head/Board Secretary